



COMMUNITY COACH: APPLICATION PACK

To apply for the role please click [here](#).

WHO WE ARE

Bradford City F.C. Community Foundation was set up in 1988 by the PFA. Their initial aim at that time was to promote BCFC in the community by increasing the fan base and awareness of the Club. The Foundation now offers football and multi-sport coaching provision, holiday camps, penalty shoot outs, traineeships, the National Citizen Service programme, football education courses, community projects, and in 2000, developed its own disability football club, satellite disability sessions and education provision, which covers over 150 participants on a regular basis. The Foundation also runs a range of projects aimed at 'football-minded' people, with the aim of encouraging them to become more involved in coaching, participation, intergenerational activities and inclusion projects that target the whole Bradford district, through the themes of Sports Participation, Health, Education, Social Inclusion and Disability. The Community Foundation still works with schools, but over the years has extended its reach into the community working with groups and individuals of all ages, races, backgrounds, beliefs and abilities and is a well-liked organisation in the community.

About the Schools Programme

Bradford City F.C. Community Foundation is looking for a dedicated, hard-working and adaptable coach to add to our ever-growing team. The role may require some evening and weekend work; sufficient notice will be provided to the member of staff to do so.

COMMUNITY COACH

Contract Length: One-year fixed term, with the option to extend

Contract Hours: 35 Hours. Monday-Friday, 8am-8pm (flexible within these hours)

Start Date: ASAP

Location: Bradford, Leeds and other locations

Reporting To: Director of Sport

Salary/Hourly Pay: National Living Wage

ABOUT THE ROLE

The community coach role requires a dedicated individual who is comfortable with delivering a range of both curriculum and non-curriculum-based sessions. Some sessions may run in the evening.

The individual will be based at Peel Park Primary School (in Bradford) supporting the upskilling of staff, working to the long-term PE plan of the school. The individual will be required to undertake extra-curricular clubs, mainly after-school.

CORE RESPONSIBILITIES

- Deliver coaching sessions/PE Lessons that are structured, progressive, enjoyable, high quality and participant centred.
- To ensure all sessions are planned, reviewed and delivered to a high standard.
- To undertake administrative tasks related to the post, including, but not limited to, taking registers, consent forms and uploading data to Salesforce.
- Oversee health and safety management of sessions.
- Work alongside other coaches and management to ensure high quality of sessions.
- To maintain, store and return all equipment on completion of your work with Bradford City F.C. Community Foundation.
- Support Bradford City F.C. Community Foundation with delivering the aims, objectives and targets of the organisation.
- Adhere to company policies and procedures, including safeguarding, health and safety, data protection and communications.
- Represent Bradford City FC Community Foundation in a positive light at all times.
- Work within the ethos and values of Bradford City FC Community Foundation and ensure these are embedded into delivery.

Please note that this job description serves only as a guideline for your responsibilities and is not a definitive list. As with any small, developing organisation, staff roles can be subject to change to meet new priorities and therefore you may, on occasions, be required to take on other responsibilities as necessary.

PERSON SPECIFICATION

Essential:

- Previous and demonstrable coaching experience
- Level 2 qualification in a sport (e.g. football, cricket, basketball etc)
- An ability to effectively communicate, both verbally and written (including electronically)
- Being organised and reliable
- A passion and enjoyment for working with children and young people
- Being committed and driven to the aims and objectives of the Community Foundation
- An awareness and understanding of all Community Foundation policies
- Full, clean UK Driving License
- Experience working in a safeguarding environment

Desirable:

- AFPE Level 3
- Sport specific Level 3 (e.g. UEFA B licence)
- HLTA Level 4
- FA Youth Modules
- Have an understanding of the Premier League Primary Stars programme

Bradford City FC Community Foundation is committed to safeguarding all individuals involved with the organisation from harm. As part of this we have a commitment to safer recruitment, selection and vetting references in line with principles, legislation and guidance from our policy. All individuals who work for Bradford City FC Community Foundation must undergo an Enhanced Disclosure and Barring check.

TRAINING AND ASSESSMENT

If you are successfully shortlisted, you will be invited to an interview process that may involve a practical assessment. If you are subsequently offered a role on our programme, it is important to note that training is mandatory. Where possible, training will take place in the local area where you will be working. The final details of training will be shared with you if you successfully pass the assessment stage.

HOW TO APPLY

All applicants should complete the [application form](#). Please ensure you read the job description thoroughly and understand the requirements for the role you apply for. If you are shortlisted, you will be contacted. We are unable to provide feedback instantly. If you would like to talk to someone in our team about the role then please email Oliver.read@bcfccommunity.co.uk or call on **01274 706850**