

BRADFORD CITY
COMMUNITY



FOOTBALL CLUB
FOUNDATION

CASUAL COACH JOB SPECIFICATION

WHO WE ARE

Bradford City F.C. Community Foundation was set up in 1988 by the PFA. Their initial aim at that time was to promote BCFC in the community by increasing the fan base and awareness of the Club. The Foundation now offers football and multi-sport coaching provision, holiday camps, penalty shoot outs, traineeships, the National Citizen Service programme, football education courses, community projects, and in 2000, developed its own disability football club, satellite disability sessions and education provision, which covers over 150 participants on a regular basis. The Foundation also runs a range of projects aimed at 'football-minded' people, with the aim of encouraging them to become more involved in coaching, participation, inter-generational activities and inclusion projects that target the whole Bradford district, through the themes of Sports Participation, Health, Education, Social Inclusion and Disability. The Community Foundation still works with schools, but over the years has extended its reach into the community working with groups and individuals of all ages, races, backgrounds, beliefs and abilities and is a well-liked organisation in the community.

ABOUT THE PROGRAMME

Bradford City F.C. Community Foundation are looking for a dedicated, hard working and adaptable casual coach to add to our ever-growing team. The role may include the opportunity to work evenings and weekends, dependent upon the demand of the Community Foundation.

CASUAL COACH

Contract Length: Flexible

Contract Hours: Flexible

Location: Bradford, Leeds and surrounding areas

Reporting To: Director of Sport

Salary/Hourly Pay: Competitive rates of pay

ABOUT THE ROLE

The casual coaching role requires a dedicated individual who is comfortable with delivering a range of both curriculum and non-curriculum-based sessions. Sessions can consist of weekday and weekend opportunities.

CORE RESPONSIBILITIES

- Deliver coaching sessions that are structured, progressive, enjoyable, high quality and participant centred.
- To ensure all sessions are planned, reviewed and delivered to a high standard.
- To undertake administrative tasks related to the post, including, but not limited to, taking registers, consent forms and contacting clubs and schools.
- To maintain, store and return all equipment on completion of your work with Bradford City F.C. Community Foundation.
- To adhere to all company policies, particularly those around safeguarding, incidents, data protection and health & safety.
- Support Bradford City F.C. Community Foundation with delivering the aims, objectives and targets of the organisation.

Please note that this job description serves only as a guideline for your responsibilities and is not a definitive list. As with any small, developing organisations, staff roles can be subject to change to meet new priorities and therefore you may, on occasions, be required to take on other responsibilities as necessary.

PERSON SPECIFICATION

Essential:

- Previous and demonstrable coaching experience
- Level 2 qualification in a sport (e.g. football, cricket, basketball etc)
- An ability to effectively communicate, both verbally and written (including electronically)

- Being organised and reliable
- Being committed and driven to the aims and objectives of the Community Foundation
- An awareness and understanding of all Community Foundation policies

Desirable:

- AFPE Level 3
- Sport specific Level 3 (e.g. UEFA B licence)
- FA Youth Modules

Bradford City FC Community Foundation is committed to safeguarding all individuals involved with the organisation from harm. As part of this we have a commitment to safer recruitment, selection and vetting references in line with principles, legislation and guidance from our policy. All individuals who work for Bradford City FC Community Foundation must undergo an Enhanced Disclosure and Barring check.